



**LOS ANGELES UNIFIED SCHOOL DISTRICT
CHARTER SCHOOLS DIVISION**

333 South Beaudry Avenue, 20th Floor, Los Angeles, CA 90017
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

AUSTIN BEUTNER
Superintendent of Schools

FRANCES GIPSON, Ph.D.
*Chief Academic Officer
Division of Instruction*

JOSÉ COLE-GUTIÉRREZ
Director, Charter Schools Division

June 29, 2018

Ana Lasso Governing Board President
Excelencia Charter Academy
2821 East 7th Street
Los Angeles, CA 90023

Sent Via: Email

RE: INQUIRY ABOUT ALLEGATIONS OF VIOLATION OF THE BROWN ACT

Dear Board President Lasso

The Charter Schools Division (CSD) has been made aware of allegations of violation of the Brown Act via a correspondence from an attorney representing United Teachers Los Angeles. Please respond to the following by close of business on July 9, 2018, to facilitate the CSD's further review of this matter.

1. Provide a response to the allegations presented in the letter from United Teachers Los Angeles.
2. Please provide meeting agendas and minutes for all board, and committee meetings from June 2017 to June 2018.
3. Please provide evidence the Governing Board holds its meetings at a location(s) and in a manner that complies with teleconferencing, closed session, and access and Reasonable Accommodation requirements and the public has access to the meetings from a location(s) within the jurisdictional boundaries of LAUSD.
4. Please provide evidence the Board/school posts agendas for regular and special meetings in a timely manner and appropriate location(s) (agendas posted at least 72 hours for regular meetings and 24 hours for special meetings).
5. Please provide evidence the Board complies with closed session requirements.

Thank you for your attention to this initial inquiry. Please send your response via email to jrodri05@lausd.net. If you have questions, please contact me at 213-241-0432.

Sincerely,

Jose Rodriguez
Specialist

c: Sharon Bradley, Senior Coordinator
Attachment